



## COMMUNITY ACCESS PROGRAM (CAP)

# ACCEPTABLE INTERNET USE POLICY

Below is the CAP Acceptable Internet Use Policy by which all users of CAP computer should abide by:

1. Users are responsible for the integrity of content for messages sent from their account, whether sent as mail or as electronic postings, and must therefore meet standards as if they were tangible documents.
2. Users shall not use their account to create or distribute any images, sounds, messages or other materials which are obscene, harassing, racist, malicious, fraudulent or libelous, nor use the account for any activity that may be considered unethical, immoral, or illegal.
3. Users shall not intentionally seek information about, browse, obtain copies of or modify files, passwords, or tapes belonging to other people, no matter where they are located, unless specifically authorized to do so by those individuals.
4. Users shall not attempt to decrypt any encrypted material unless authorized to do so.
5. Users shall respect intellectual and property rights and laws, including those for local and remote network data or information. This includes private, confidential or restricted data, as well as copyrights and licenses to the use of, or access to, information or programs. The user is responsible for assessing whether or not a program(s)/data has copyright on it.
6. The user is responsible for creating their own back-up copy of any important information that they may have stored on the CAP computer.
7. Users have a responsibility to take reasonable precautions against introducing viruses to the network or downloading any software without approval.
8. No user without authorization can make modifications to the computing system and no computer equipment can be taken out of the premises.