

**St. Alban's Boys' and Girls' Club
Board of Directors Meeting
September 12th 2018**

Present: Don Stewart, Jay Yedvab, Cathy Kozma, David Nemirovsky

Regrets: Michael Broadhurst, Lynda Covello, Howard Booth, Will Hutcheson, Shama Ahmed, Gianmichele Tarantino, Robert Evans, Bill Quin

Guests: Adina Kaufman, Lisa Kakonge

1.0 Declaration of conflict of interest
None

2.0 Approval of June 4th 2018 minutes

***Moved by: Jay Yedvab
Seconded by: Cathy Kozma
Carried***

3.0 Committee Reports

- 3.1 ED Compensation and Review: - No report
- 3.2 Governance – No report
- 3.3 Fundraising – Net close to \$15,000 event held in July.
- 3.4 Camp: property found.

4.0 Motion to purchase camp property with exiting funds and look to secure additional funds for future development.

***Moved by: Jay Yedvab
Seconded by: David Nemirovsky
Carried***

5.0 Executive Director's report:

- 5.1 Lawsuit #3 - Broken ankle from 2017 has been settled.
- 5.2 City of Toronto
 - 5.2.A Funding - City funding requiring an open Board of Directors. Conferring with the City about solutions but the City's current stance may make those organizations that have closed their membership ineligible for City funding.
- 5.3 Financial Update – At end of August we are looking at a close to balance budget.
- 5.4 Amilia - On line registration system we moved to in the spring for summer aquatic registration. We just launched the fall session and almost \$100,000 was processed over the first 2 days without is handling the registration and or the bank deposit. Amilia fees are \$99 per month plus 1% of revenue and the net bank is at 2.5 %. We plan to use Amilia for summer camp registration as well.

- 5.5 Portable - City of Toronto building permit approved – now waiting Conservation Authority permit approval
- 5.6 HR/Payroll/Time – the Club is looking into several web based HR programs to help automate personnel records and manage payroll time/hours inputting.
- 5.7 Board Self-assessment - results circulated
- 5.8 Criminal reference check – Board members need to complete
- 5.9 Membership - Board members need to complete
- 5.10 Governance committee needs a few volunteers to join for the next years peer review
- 5.11 Strategic plan date – Nov 23 and Nov 24
- 5.12 Audit - New Audit quote revived with significant savings. Direction to check references and report back.

Next Meetings

November 7th

November 23 and 24th – Strategic Planning

December 3rd –