

**St. Alban's Boys and Girls Club
Worker's Health & Safety Committee Meeting
June 22, 2020**

Present: Kris Pecore, Shawn Burgess, Susana martinson

At St. Alban's main site

- Went through and implemented a Covid checklist
- Discussing how to start up programs with keeping staff and children safe.
- All staff have completed the covid workshops

Weston Mount Dennis

- Setting up food distribution for the public, with social distancing, and PPE
- Discussing how to start up programs with keeping staff and children safe.
- All staff have completed the covid workshop
- Hand Sanitizer installed within the building, cleaning schedule has changed

Jane and Finch

- Issues with gang violence
- Needs one more person for Inspection
- Discussing how to start up programs with keeping staff and children safe.

Kensington

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Evacuation and Lock down procedures

- Evacuation and Lockdown procedures have been implemented throughout Albans and its satellite locations.

Training

- Review training practices in regards to Health and Safety. Make sure people know what Health and Safety is.
- Cost of getting staff trained \$32 for online training.

Facility H&S

Getting the health and safety board to start thinking on how are facilities incorporate health and safety. Handicap washroom accessibility Stairs, slip and falls

Next month's inspections.

- *Kris-1st floor – (preschools, playground, kitchen, hall, front desk, gym, weight room, dance studio, outside) Pool, Change rooms, maintenance room, basement, 2nd floor and stairs.*
- *Shawn– will report on all Lawrence Heights/WMD and all*
- *Risa - Jane and Finch sites*
- *Ikram– Alban's satellites*

Next Meeting

Training Records

- Kris Pecore – JHSC Part 1 April 2 2015 & Part 2 April 29
- CCOHS Workplace Inspection eCourse completed on March 29 2012.
Kris, Shawn, Laurie
- CCOHS Workplace Violence Awareness eCourse completed on April 17 2012
Kris, Shawn, Laurie
- Shawn completed JHSC II – August 2012
- CCOHS Workplace Inspection eCourse completed on January 22 2015.
Anna, Ikram

Opportunities for improvement:

Facility inspection and maintenance is a strength...however we can probably improve on training and practices.

- Are supervisors and managers trained/knowledgeable about the H&S risks and procedures for their departments and locations? Know the job, the risks and the law.
 - Follow up and consistency once staff have been trained (how are H&S measures being followed)
- More feedback from staff – anonymous surveys
- Reports on incidents, and “near misses” – kept in one central location (Main office)
- Identified high risk area – potential violence from youth/community members (everywhere, but particularly priority communities) – are staff adequately prepared/trained?